

Here's a couple of helpful packing tips to to get you started. Should you have any specific questions relating to your move then feel free to [contact](#) Ballina Removals directly.

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### **Pictures**

Use a picture box.

Line bottom of box with paper.

Place picture in box, then stuff front, back and along the top with paper.

It is sometime possible to pack more than one picture in a box.

Packing of pictures is always required for long distance moves or moves into storage.

On a local move there is no need to pack your pictures. The movers will deal with them on the day of the move.

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### **General Packing Tips**

Tape the bottom of every box; tape the top closed tightly when full. Run two strips of tape along the side and one strip down the center. (If the box is still not strong enough, apply more tape on the sides.)

Use small boxes for heavier items; larger boxes for light weight, bulky items.

Wrap small and/or fragile items individually.

Stuff top, bottom and sides of boxes with paper. This helps prevent shifting, rubbing and possible breakage.

Stack boxes to the top to prevent them from being crushed. But don't pack fragile items too tightly. Stuff with paper.

Label the contents of every box and the room where it belongs. Group boxes together that belong in the same room. Label any boxes/items "STORAGE" that will be stored for you.

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### **Don't Pack These Items**

Money, securities, valuable papers or jewelry. Keep them with you.

Flammable items: aerosol cans, paints, gasoline, etc.

Perishable times: frozen foods, produce, plants, etc.

Soaps, polishes or medicines with foods.

Kitchenware or other heavy items in boxes with dishware.

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### **Dishware and Glasses**

Use double corrugated boxes.

Cushion the bottom with rolled up paper.

Wrap each piece individually.

Bundle flatware in groups of three and wrap the bundle.

Don't place one layer of dishware directly on top of another; separate with a layer of stuffed paper.

Cushion the top and sides with paper to prevent shifting. The steadier the contents, the less chance of damages.

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### **Clothing**

Put hanging clothes in wardrobe boxes.

Place shoes in medium size boxes. Use paper to protect and keep pairs seperated.

Place other clothes in medium size/linen size boxes.

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### **Lamps**

Remove lightbulbs.

Put lampshade in separate box. Mark "FRAGILE."

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### **Electronics**

If possible, pack in original cartons. If not, pack each item in ample amounts of bubble wrap and/or white paper.

Code wiring with tape for easy reinstallation.

Stereo: fasten down the tone arm and dustcover.

Compact disk: check instructions to secure the laser.

Personal computer: backup all important diskettes; "park" the hard disk (program often included on diagnostics diskette). For floppy disk drive, insert an old or blank disk.

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**What Happens If We Want It dropped Off At a later Time**

Yes thats ok we can do storage and drop of when ever the customer wants

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**Check List**

**Change of address notification check list:**

- Local Council
- Health Funds/Medicare
- Australian Electoral Commission
- Australian Tax Office
- Magazine subscriptions
- Internet service providers
- Dentists/Doctors
- Phone service provider
- Power/Water/Gas Companies
- Charities
- Clubs
- RTA
- Financial Institutions
- Household Services
- Insurance Companies
- Employers
- Accountants
- Solicitors
- Superannuation funds
- Centerlink and pension providers

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Ballina Removals looks forward to helping you make your move a successful and easy-going process.

**BALLINA HEAD OFFICE**  
Unit 1/203 Southern Cross  
Drive  
BALLINA NSW 2478  
PH:  
(02) 6696 2270

**SYDNEY DEPOT**  
14 Verrel Street  
WETHERILL PARK  
NSW 2164  
PH:  
(02) 9600 6261

**BRISBANE DEPOT**  
Unit 9A, 380 Bilsen Road  
GEEBUNG QLD 4034  
PH:  
(07) 3865 5633  
(07) 3865 5760

FAQ :: Ballina Removals Frequently Asked Questions and Answers

(02) 9609 6219

(02) 9609 6942

FAX:

(02) 6681 4612

Manager: **Gary**

Office Contact: **Nicole**

(02) 9609 6201

(02) 9609 6942

FAX:

(02) 9604 6296

Manager: **Greg**

(07) 3868 3700

FAX:

(07) 3868 2310

Manager: **Adrian**